

PLEASE DOWNLOAD THE SKOOLBAG APP!

Dear Parents/Guardians

We ask that you please download the SkoolBag App to your phone, to ensure you receive urgent and important information seconds after we send it.

You can also use the app to send absentee, late to school, or early leavers notes to the College.

Go to app search on your phone:

1. Download the SkoolBag app
2. Create an account
3. Add your school

Please see detailed instructions below...

1. Download the SkoolBag App

Open the Apple App Store or the Google Play Store and search for and install 'SkoolBag'.

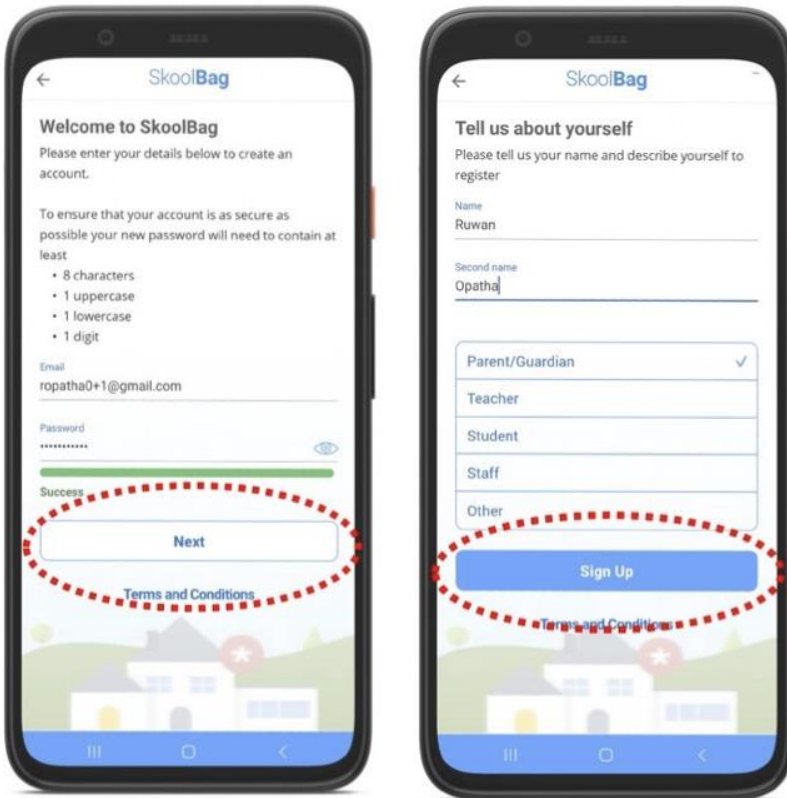


2. Create an account

Open the SkoolBag app and Click '**Sign Up**'



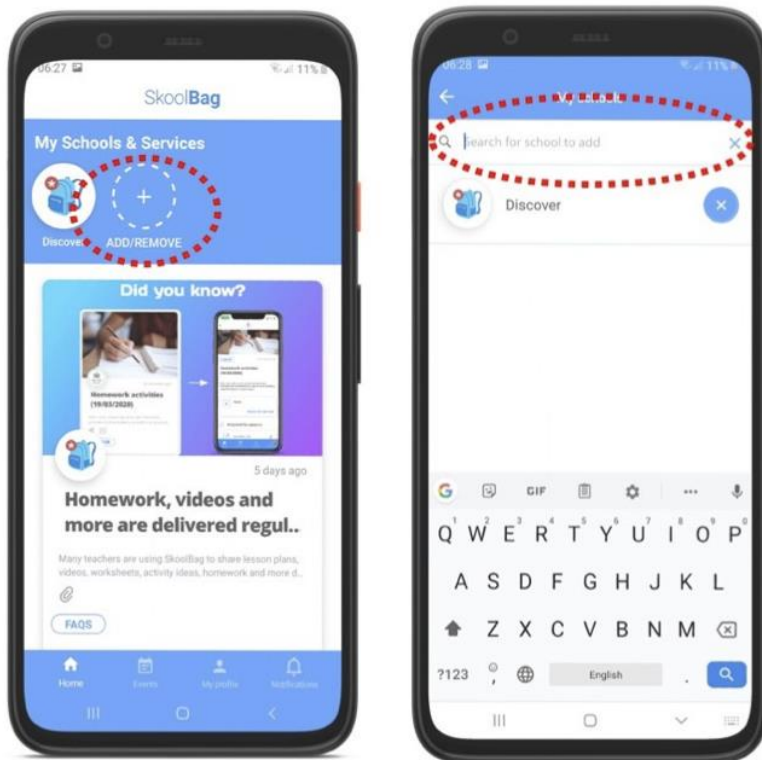
Enter your email address, create a password and click on ‘Sign Up’



Open the confirmation email and confirm your account

3. Add your school

Open the app, and Click ‘Add/Remove’



Click ‘+’ to add your school.